

Caldwell Opportunities, Inc.

Application for Employment

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability or other protected classifications.

Please carefully read and answer all questions.

PERSONAL DATA			
<i>Name (last, first, middle)</i>			
<i>Street Address</i>		<i>City</i>	<i>State</i>
<i>Home Telephone Number</i>	<i>Business Telephone Number</i>		<i>Cellular Telephone Number</i>
POSITION INFORMATION			
<i>If hired, when can you begin employment with Caldwell Opportunities, Inc.?</i>			
<i>What level of employment are you seeking?</i>	<i>Full Time</i>	<i>Part Time</i>	<i>PRN "As Needed"</i>
<i>Have you ever applied at Caldwell Opportunities, Inc. before?</i>		<i>Yes</i>	<i>No</i>
<i>Have you ever worked at Caldwell Opportunities, Inc. before?</i>		<i>Yes</i>	<i>No</i>
		<i>If yes, give dates and position</i>	
<i>Do you have any relatives currently working at Caldwell Opportunites?</i>		<i>Yes</i>	<i>No</i>
		<i>If yes, give relationship</i>	
<i>Are you legally eligible to be employed in the United States?</i> <small><i>(Proof of identity and eligibility will be required upon employment)</i></small>		<i>Yes</i>	<i>No</i>
<i>Have you ever been convicted of a felony?</i> <small><i>(A conviction will not necessarily result in the denial of employment.)</i></small>		<i>Yes</i>	<i>No</i>
		<i>If yes, explain fully</i>	
<i>Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation?</i>		<i>Yes</i>	<i>No</i>
		<i>If no, please explain</i>	
EMPLOYMENT HISTORY			
Employer 1 (most recent)	<i>May we contact your previous supervisor for a reference?</i>	<i>Yes</i> <i>No</i>	<i>Start Date</i> <i>End Date</i>
<i>Company Name</i>		<i>Supervisor Name</i>	<i>Phone Number</i>
<i>City</i>		<i>State</i>	<i>Zip</i>
<i>Duties</i>			
<i>Reason for Leaving</i>		<i>Starting Salary</i>	<i>Ending Salary</i>

Employer 2	<i>May we contact your previous supervisor for a reference?</i>	<i>Yes</i> <i>No</i>	<i>Start Date</i>	<i>End Date</i>
<i>Company Name</i>			<i>Supervisor Name</i>	<i>Phone Number</i>
<i>City</i>			<i>State</i>	<i>Zip</i>
<i>Duties</i>				
<i>Reason for Leaving</i>			<i>Starting Salary</i>	<i>Ending Salary</i>
Employer 3	<i>May we contact your previous supervisor for a reference?</i>	<i>Yes</i> <i>No</i>	<i>Start Date</i>	<i>End Date</i>
<i>Company Name</i>			<i>Supervisor Name</i>	<i>Phone Number</i>
<i>City</i>			<i>State</i>	<i>Zip</i>
<i>Duties</i>				
<i>Reason for Leaving</i>			<i>Starting Salary</i>	<i>Ending Salary</i>
Employer 4	<i>May we contact your previous supervisor for a reference?</i>	<i>Yes</i> <i>No</i>	<i>Start Date</i>	<i>End Date</i>
<i>Company Name</i>			<i>Supervisor Name</i>	<i>Phone Number</i>
<i>City</i>			<i>State</i>	<i>Zip</i>
<i>Duties</i>				
<i>Reason for Leaving</i>			<i>Starting Salary</i>	<i>Ending Salary</i>
EDUCATION				
<i>School Name</i>			<i>Address</i>	
<i>Did you graduate?</i> <i>Yes</i> <i>No</i>			<i>Degree</i>	<i>Subjects Studied/Major</i>
<i>School Name</i>			<i>Address</i>	
<i>Did you graduate?</i> <i>Yes</i> <i>No</i>			<i>Degree</i>	<i>Subjects Studied/Major</i>

Please list any other special skills, training, or certificates

PROFESSIONAL REFERENCES

Name	Title	Company	Phone

PERSONAL REFERENCES

Name	Relationship	Years Known	Phone

OTHER INFORMATION

Driver's License Number

*Places of Residence
(List the states (including dates) in which you have resided for the last 5 years)*

Conditions of Employment:

I certify that the answers entered by me on this employment application are true and complete. I understand that any misleading or incorrect statements may render this application void. I agree the company is not liable in any respect if any employment is terminated because of false statements, answers, or omissions made by me in the application.

I also understand that, if accepted for employment, I shall be required to provide proof of identity and eligibility to work in the United States as a condition of employment. In connection with this application, I authorize all corporations, companies, credit agencies, educational institutions, licensing agencies, law enforcement agencies, military services, and former employers to release information that they may have about me to Caldwell Opportunities, Inc. or its agents and release them from any liability for doing so. I understand that criminal/abuse/neglect checks will be performed by Caldwell Opportunities, Inc. through Before Your Hire, Inc., and the N.C Health Care Registry concerning information contained on this application and that any offer of employment and continue employment is contingent upon receipt of satisfactory clearance. In the instance of less than 5 years of consecutive North Carolina residency a nationwide criminal background search will be conducted, and employment is conditional until results are received. I understand as well that, if employed by Caldwell Opportunities, Inc. I need to consent to drug and/or alcohol screening as determined by the company's Alcohol & Drug Free Workplace Policy.

Verification of completion of at least high school education or GED (copy of diploma, signed statement from school official, high school transcripts, etc.) must also be presented upon employment.

I understand that if employed, I have been hired at the will of my employer and that my employment may be terminated at any time, with or without cause and with or without notice.

Signature (type name)